

COUNCIL PROCEEDINGS
Casper City Hall – Council Chambers
March 2, 2021

1. ROLL CALL

Casper City Council met in regular session at 6:00 p.m., Tuesday, March 2, 2021. Present: Councilmembers Cathey, Engebretsen, Gamroth, Johnson, Knell, Pacheco, Pollock and Mayor Freel. Absent: Councilmember Lutz.

Moved by Councilmember Pollock, seconded by Vice Mayor Pacheco, to, by minute action, excuse the absence of Councilmember Lutz. Motion passed.

2. PLEDGE OF ALLEGIANCE

Mayor Freel led the audience in the Pledge of Allegiance.

3. MINUTES

Moved by Councilmember Cathey, seconded by Councilmember Pollock, to, by minute action, approve the minutes of the February 16, 2021, regular Council meeting, as published in the Casper-Star Tribune on February 24, 2021. Motion passed.

4. EXECUTIVE SESSION MINUTES

Moved by Councilmember Johnson, seconded by Councilmember Gamroth, to, by minute action, approve the minutes of the February 16, 2021, executive session. Councilmember Knell abstained. Motion passed.

5. BILLS & CLAIMS

Moved by Vice Mayor Pacheco, seconded by Councilmember Engebretsen, to, by minute action, approve payment of the March 2, 2021, bills and claims, as audited by City Manager Napier. Motion passed.

Bills & Claims 03/02/21		
71Const	Services	949.92
AMBI	Services	1,721.77
Adbay	Services	2,058.75
AceHrdw	Goods	500.76
Adecco	Services	1,164.00
AecomTech	Services	4,370.00
AhernRntls	Goods	1,145.85
AllianceElect	Services	1,428.38
Alsco	Services	670.69
Ameritech	Services	4,398.25
Amerigas	Goods	33,983.01
AtInticElect	Services	370.64
AtlasOffice	Goods	1,689.01
AtlasReprod	Services	227.17
BankofAmrca	Goods	31,839.82

BarD	Services	848.00
BigHornTire	Goods	277.78
BlckHillsEnrgy	Utilities	30,161.69
BlakemanProp	Goods	1,759.42
Bloedorn	Goods	10.56
Caselle	Services	75.00
CsprAreaTrans	Funding	138,371.57
CsprHsngAuth	Funding	4,554.30
CsprPubUt	Utilities	266.19
CsprStarTrib	Services	1,941.74
CsprTire	Goods	35.00
CntrlWYHospice	Funding	7,666.65
CAsbe	Services	4,200.00
CtyofCspr	Services	85,349.81
CivilEng	Services	11,597.50
CLHAssoc	Services	13,608.80
CMITeco	Goods	7,545.27
CollectionCtr	Services	448.45
CommctnTech	Goods	9,675.40
CompProf	Goods	481.00
Comtronix	Goods	183.00
CMeyers	Reimb	379.36
CnsltdElect	Goods	27.00
Convergeone	Services	158.65
Core&Main	Goods	1,185.15
CrimeSceneInfo	Goods	219.74
DanaKepner	Goods	15,356.40
DeckerAuto	Goods	1,635.56
Dell	Goods	1,987.04
DennisSpplly	Goods	7.04
DiamondVogel	Goods	53.78
DooleyOil	Goods	6,292.57
DPCInd	Goods	6,892.36
EnrgyLabs	Services	3,448.00
ExpressSvcs	Services	1,012.80
FirstData	Services	19.95
GCBldg	Goods	90.00
Galls	Goods	2,137.91
GlobalSpectrum	Services	82,909.91
GolderAssoc	Services	389.81
Grainger	Goods	26.64
HDREng	Services	3,192.10
HerculesInd	Goods	77.40
HitekComm	Services	25,553.00
Homax	Goods	47,276.67

HonnenEquip	Goods	1,707.16
Itron	Goods	2,575.03
JcksnCrkMfg	Goods	15,540.00
JsnBrown	Reimb	403.95
KnuckleDragger	Goods	3,712.50
LisasSpicSpan	Services	880.00
LongBldg	Goods	25,647.95
LowerCo	Goods	600.00
Lum	Services	1,530.00
MBurgardt	Reimb	50.00
NCHlth	Services	42,750.00
NCSheriff	Services	119,082.24
Nelson/Nygaard	Services	8,586.48
Norco	Goods	1,025.76
OlsonAuto	Services	1,542.56
OverheadDr	Services	1,884.38
Prtsmstr	Goods	900.00
PeakRescue	Goods	18,381.44
Pedens	Goods	180.00
PMCH	Services	25,000.00
PostalPros	Services	15,146.08
Rexel	Services	45.99
Ricoh	Services	328.01
RckyMtnAirSol	Goods	21.47
RckyMtnPwr	Utilities	142,680.08
RouterSwr	Services	99.44
SaltusTech	Services	143.65
ShrwnWllms	Goods	117.95
SIngledeW	Reimb	10.00
SkylineRnchs	Services	640.16
StofWYOfficeofLand	LoanPynt	96,220.69
StateofWy-DeptofO	Services	5,550.16
SummitElect	Services	112.50
SWI	Services	1,996.54
TGaines	Reimb	150.00
Thatcher	Services	15,527.56
TylerTech	Services	12,080.00
Unfrms2gr	Goods	189.21
UWCoop	Services	518.69
VCRCo	Services	203.70
Verizon	Services	2,968.87
WstrnRsrch	Services	15,804.45
WstrnSgn	Goods	1,492.68
WstlandPrk	Services	4,677.48
WWReeves	Services	340.00

WLCEng	Services	7,695.83
WYDOT	Services	50.10
WyMchnry	Services	3,048.22
WyFoodBnk	Funding	2,000.00
WyStAuditors	Services	14,877.46
WySteel	Goods	4,579.60
XeroxCorp	Services	38.96
Total		1,227,238.97

6. COMMUNICATIONS FROM PERSONS PRESENT

Dennis Steensland, 533 S. Washington, spoke in opposition to parking on the parkway and to changing the Council meeting times based on the request of the County Commissioners.

7. ESTABLISH PUBLIC HEARINGS

Moved by Councilmember Pollock, seconded by Councilmember Engebretsen, to, by minute action: establish March 16, 2021, as the public hearing date for the consideration of: amending Section 13.04.060 of the Casper Municipal Code – Application Requirements and Procedures – Water Distribution/Sanitary Sewer Collection Facilities; vacation and replat creating Central Services Addition No. 2; and adoption of fiscal year 2020-21 budget amendment #4. Motion passed.

8.A ORDINANCE– THIRD READING

Following ordinance read:

ORDINANCE NO. 5-21

AN ORDINANCE APPROVING THE VACATION OF EAST 7TH STREET BETWEEN SOUTH JACKSON STREET AND THE PUBLIC ALLEY BISECTING BLOCKS 62 AND 63, SHERIDAN HEIGHTS ADDITION.

WHEREAS, the City of Casper has received a request to vacate East 7th Street between South Jackson Street, and the public alley bisecting Blocks 62 and 63 of the Sheridan Heights Addition, as described in a survey attached hereto as Exhibit A, which by reference herein is hereby incorporated as fully set forth; and,

WHEREAS, upon the vacation of East 7th Street, two (2) utility easements shall be reserved, as described in Exhibit A; and,

WHEREAS, a petition containing the signatures of a majority of the owners who own a majority of the property abutting the segments of the right-of-way proposed to be vacated and extending 300 feet in all directions from the street to be vacated has been submitted to the City as provided by W. S. §15-4-305; and,

WHEREAS, signed consents have been submitted from all Casper utility companies agreeing to release and abandon the existing utility easement associated with the seventy (70) foot wide street right-of-way being vacated; and,

WHEREAS, the City of Casper has determined that the described portion of the East 7th Street right-of-way can be vacated without adversely impacting utility services or traffic circulation in the surrounding area; and,

WHEREAS, it is the desire of the governing body of the City of Casper to approve said vacation.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

That the vacation of East 7th Street between South Jackson Street and the public alley bisecting Blocks 62 and 63, Sheridan Heights Addition, as described in Exhibit A, is hereby approved.

SECTION 2:

Two (2) utility easements are hereby reserved within the vacated East 7th Street right-of-way, as described in Exhibit A.

SECTION 3:

That the vacated portion of public right-of-way (alley) shall revert to the adjoining land owners, as provided by law.

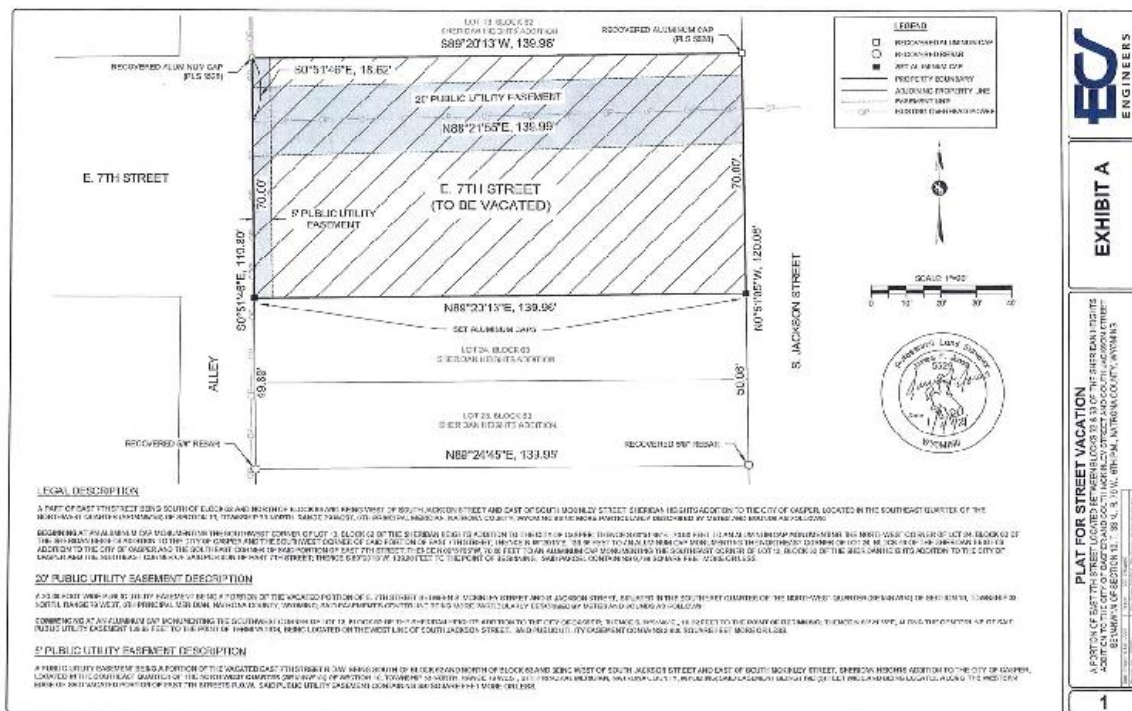
SECTION 4:

This ordinance shall be in full force and effect from and after passage on three readings, and publication pursuant to law.

PASSED on 1st reading the 2nd day of February, 2021.

PASSED on 2nd reading the 16th day of February, 2021.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the 2nd day of March, 2021.



Councilmember Cathey presented the foregoing ordinance for approval, on third reading. Seconded by Councilmember Engebretsen.

Individuals speaking in favor of the vacation were: Dennis Steensland, 533 S. Washington; and Carter Britt, ECS Engineers. Motion passed.

8.B ORDINANCE– THIRD READING

Mayor Freel shared that the ad hoc Committee made up of Council and Mercer Family Resource Center representatives recommended postponing the third reading of Ordinance No. 6-21 regarding the “Sale of Nicotine Products” to a date certain.

Moved by Councilmember Pollock to postpone the third reading of the ordinance to the March 16, 2021 Council meeting. Seconded by Councilmember Engebretsen. Motion passed.

9.A ORDINANCE– SECOND READING

Following ordinance read:

ORDINANCE NO. 7-21

AN ORDINANCE APPROVING A VACATION/REPLAT, SUBDIVISION AGREEMENT AND ZONE CHANGE FOR THE TRAILS WEST ESTATES NO. 4 ADDITION SUBDIVISION IN THE CITY OF CASPER, WYOMING.

Vice Mayor Pacheco presented the foregoing ordinance for approval, on second reading. Seconded by Councilmember Johnson.

Bill Fehringer, Civil Engineering Professionals, Inc., offered to address questions on behalf of the applicant. Councilmembers did not have any questions.

Mayor Freel and Councilmember Engebretsen abstained. Motion passed.

9.B ORDINANCE– SECOND READING

Following ordinance read:

ORDINANCE NO. 8-21

AN ORDINANCE CREATING CITY OF CASPER, WYOMING, LOCAL ASSESSMENT DISTRICT NO. 158; ORDERING THE CONSTRUCTION OF IMPROVEMENTS THEREIN; DESCRIBING THE SAME, DIRECTING THE PREPARATION OF PLANS AND SPECIFICATIONS THEREFOR; PROVIDING FOR THE PUBLICATION OF NOTICE TO CONTRACTORS; FIXING THE BOUNDARIES OF SAID DISTRICT; RATIFYING ACTION PREVIOUSLY TAKEN; AND, PRESCRIBING DETAILS IN CONNECTION WITH SAID DISTRICT.

Councilmember Engebretsen presented the foregoing ordinance for approval, on second reading. Seconded by Councilmember Johnson.

There being no one to speak regarding the ordinance, and no discussion or amendments, motion passed.

10. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 21-25

A RESOLUTION TO AMEND THE CITY OF CASPER, WYOMING, FINANCIAL ADMINISTRATION GUIDELINES.

RESOLUTION NO. 21-26

A RESOLUTION AUTHORIZING AN AGREEMENT WITH WAYNE COLEMAN CONSTRUCTION, INC., FOR THE INDUSTRIAL AVENUE DRAINAGE AND SURFACING IMPROVEMENTS — SPRUCE TO ELM, PROJECT NO. 19-068.

RESOLUTION NO. 21-27

A RESOLUTION AUTHORIZING A CONTRACT BETWEEN THE CASPER AREA METROPOLITAN PLANNING ORGANIZATION AND ALL TRAFFIC DATA SERVICES FOR THE FY 2021-2023 TRAFFIC COUNTS IN AN AMOUNT OF \$90,000.

Councilmember Pollock presented the foregoing three (3) resolutions for adoption. Seconded by Vice Mayor Pacheco. Motion passed.

11. MINUTE ACTION— CONSENT

Moved by Councilmember Engebretsen, seconded by Councilmember Johnson, to, by consent minute action, authorize the appointment of Kenneth Bates to the Casper Housing Authority Board of Commissioners; and adopt guidelines for proclamation requests submitted to the City of Casper. Motion passed.

12. INTRODUCTION OF MEASURES AND PROPOSALS

Councilmember Engebretsen requested that more information on major upcoming projects be placed in the Council Info Packet. City Manager Napier indicated that in this case the media shared information that was being discussed in an internal meeting and was not fully developed. He explained that things of this nature are not typically presented until a meeting regarding capital projects, and that the information was new to him. Councilmembers also spoke on meetings and events they attended.

13. ADJOURN INTO EXECUTIVE SESSION

Mayor Freel noted the next meetings of the City Council will be a work session to be held at 4:30 p.m., Tuesday, March 9, 2021, in the Council Chambers; and, a regular Council meeting to be held at 6:00 p.m., Tuesday, March 16, 2021, in the Council Chambers.

At 6:26 p.m., it was moved Councilmember Cathey, seconded by Councilmember Knell, to adjourn into executive session to discuss personnel and litigation. Motion passed.

At 7:34 p.m., it was moved by Councilmember Cathey, seconded by Vice Mayor Pacheco, to adjourn the executive session. Motion passed.

14. ADJOURNMENT

At 7:34 p.m., it was moved by Councilmember Cathey, seconded by Councilmember Johnson, to adjourn the regular Council meeting. Motion passed.

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Steven K. Freel
Mayor